

Accessing a Live Virtual Class

Using Microsoft Teams on an iPad



1 Open the **Teams App**.



2 Log into Teams with student username and password.

Student Username:

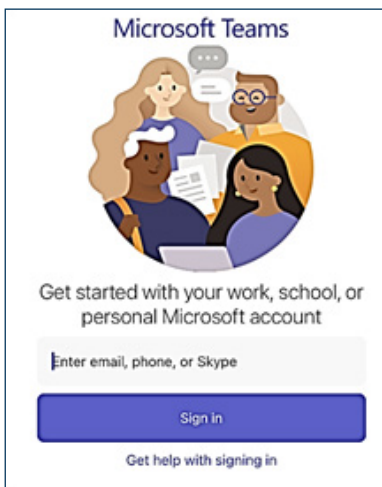
id#@ystu.ycsd.york.va.us

E.g. - 111111@ystu.ycsd.york.va.us

Student Password:

Individual by student. Call IT at 757-527-4819 or the school office to reset.

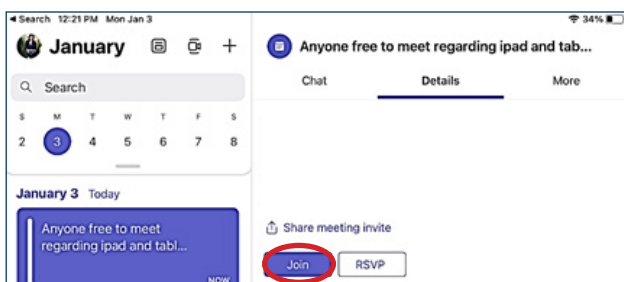
Click through the prompts until you are logged in.



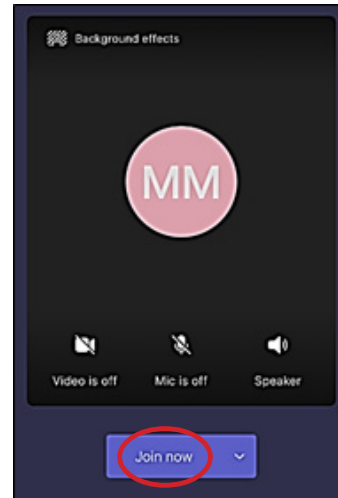
3 Click on the **"Calendar"** icon at the bottom of the screen.



4 Click the **"Join"** button.



5 Click the **"Join now"** button.



6 During the meeting, use the toolbar to interact with the teacher.



- 1. View participants
- 2. Chat panel
- 3. Raise hand/reactions
- 4. More actions
- 5. Enable or disable video
- 6. Mute or unmute
- 7. Share screen
- 8. Hang up call