

**York County School Division
1:1 Device Program
Rights & Responsibilities-of-Care**

BACKGROUND

The York County School Division (YCSO) provides each student in grades 3 through 12 a suitable computing device to use while enrolled in a YCSO school upon request. Families may request a device by completing the *York County School Division – Student/Parent Technology Usage Form* in Rycor, the YCSO online form and payment management system. It is reasonable to expect students will care for the device in a manner as to ensure the device will not be damaged, defaced or lost and in accordance with the *Student Handbook and Code of Conduct* and the *YCSO 1:1 Technology Program: Division-issued Device Information* as published on the YCSO web site, <https://yorkcountyschools.org>.

To maintain the 1:1 device program for YCSO students, YCSO expects parents/guardians to be responsible for the device requested and authorized for the student, including costs, arising from damage to, or loss of, the device.

ACCIDENTAL DAMAGE PROTECTION PLAN

Starting with the 2023-24 school year students will be responsible for all damage, including cosmetic damage, to the school-issued 1:1 device. Families may choose to purchase an Accidental Damage Protection Plan (ADPP) for their student's YCSO-issued device. With the ADPP, fees will be waived for any damage attributable to an accidental cause for up to three (3) incidents per school year. Damage determined to be intentional or malicious, or resulting from vandalism or negligence will be charged in accordance with the rate schedules below. The rate schedule also includes charges which will be assessed for a device and/or power adapter/cord that is lost or failed to be returned. The cost for the ADPP is \$50 per device per year.

Students who 1) do not purchase the ADPP or 2) have more than three (3) incidents in a school year or 3) have damage determined to be intentional or malicious, or resulting from vandalism or negligence and who do not pay the assessed fees may be assigned an alternative model device.

Examples of damage considered accidental include but are not limited to:	
• Dropping and cracking/shattering the screen/LCD	• Mousepad that does not work
• Dropping and cracking the shell	• Spilling food or drink on the keyboard and reporting it promptly
• Keyboard that does not work	• Dropping the device in water
Examples of damage considered intentional include but are not limited to:	
• Driving a nail or pencil or similar object into the screen/LCD	• Punching or throwing the device
• Punching out the various LED indicators	• Damaged ports including USB/Micro-SD/headphone/power
• Removing keys from the keyboard	• Peeling off the mousepad surface or poking holes in the mousepad surface
• Cut marks on the surface of the device – removing or defacing tags/labels	• Applying stickers to the device or writing on the device with indelible marker
• Carving symbols or words into the device	• Burn marks or melting the case with any heat/fire source
• Power adapter with broken/cut/exposed wires	• Liquid damage in cases that are clearly not accidental or delayed reporting
• Spilling food or drink and not reporting it in sufficient time to repair the device before circuits corrode or device becomes infested with insects	• Foreign object inserted in the USB and other ports including but not limited to food, glue, paint and other debris

EXPECTATIONS

Devices that are returned damaged without the ADPP, or for more than three (3) incidents, or for damage determined to be intentional or malicious, or resulting from vandalism or negligence will incur the appropriate fees. Fees will be entered into Rycor. Families will be expected to pay such fees in a timely manner.

Note: Considerations will be made regarding cosmetic damage to any device which may have been previously issued to multiple students over the course of the previous three school years. Students in grades 5 and 9 who are issued a *new* device in the 2023-24 school year and all students who receive a new device in future years will be strictly responsible for any damage including cosmetic damage to the device.

SCHEDULE OF FEES

Students in grades 3, 4, and 6 will be *generally* assigned a Lenovo model 300e Chromebook. Students in grades 7, 8, 10, 11, and 12 will be *generally* assigned a Lenovo model 11e laptop. Students in grade 5 will be *generally* assigned a Lenovo model 500e Chromebook. Students in grade 9 will be *generally* assigned a Lenovo model 13w laptop. In some instances, students in grades 3, 4, and 6 may be assigned a Dell model 3400 Chromebook. The below fees will apply in accordance with the specified model of the device. Due to available inventory, it is possible students may be assigned another model device than those listed above. Students will be responsible for the device assigned. Note: Fees are subject to change based on market conditions. Families will be assessed fees based on the current charges from YCSO vendor(s).

The fees below for full replacement include services obtained with the procurement of the device. These are the fees that will be charged regardless of whether or not the same or similar device can be found at a lower cost. If you chose to purchase a 3rd party power adapter/cord, you assume all risk associated with the use of the 3rd party power adapter/cord including risk to your person, home and the device itself. At the time the device is returned to YCSO, it must be accompanied by an original equipment manufacturer (OEM) power adapter/cord. YCSO ASSUMES NO LIABILITY FOR USE OF A NON-OEM POWER ADAPTER/CORD.

In all cases, the contractor responsible for administration of the ADPP and repair is the final arbiter of what is considered accidental and what is considered intentional or malicious, or resulting from vandalism or negligence. Depending on workload, this may take up to several weeks. While YCSO staff will make every effort to ascertain damage when the device is returned, a final determination will be made by the contractor. *Families wishing to document the condition of the device*

before it is turned in should take photographs of the device for their own record. In the event of a dispute, the photographs must show date and time stamps in the Exchangeable Image File (Exif) format. Photographs must be recent photographs, taken within two days prior to returning the device and clearly show the asset tag and/or serial number of the device assigned to the student. In no case should anyone attempt to make a repair. Attempted repairs by any unauthorized person will void the extended warranty. Should anyone make any repair or attempt a repair that voids the manufacturer warranty, or third-party extended warranty, the family will be responsible for the full replacement cost of the device. Notifying the school immediately can help ensure accidental damage can be repaired under the ADPP before the device deteriorates to the point it cannot be repaired and is deemed intentional damage by negligence, in which case fees will be incurred.

STUDENTS ARE EXPECTED TO RETURN THE DEVICE AND/OR POWER ADAPTER/CORD WITHIN FIVE (5) BUSINESS DAYS OF WITHDRAWING FROM A YCSD SCHOOL OR GRADUATING FROM A YCSD SCHOOL. STUDENTS WHO FAIL TO RETURN THE DEVICE AND/OR POWER ADAPTER/CORD WITHIN FIVE (5) BUSINESS DAYS OF WITHDRAWING FROM A YCSD SCHOOL OR GRADUATING FROM A YCSD SCHOOL MAY BE REPORTED TO LOCAL LAW ENFORCEMENT FOR THEFT OF PROPERTY.

RATE SCHEDULES

Parts/Services	Fees				
	Dell Chrome-book 3400	Lenovo Chrome-book 300e	Lenovo Laptop 11e	Lenovo Chrome-book 500e	Lenovo Laptop 13w
Full replacement (includes cost of deployment services and service contract) **	\$456	\$420	\$567	\$428	\$807
Power Adapter/Cord lost, missing or damaged	\$50	\$50	\$50	\$50	\$50
Base Cover	\$96	\$41	\$53	\$61	\$54
Keyboard	\$55	\$80	\$50		
Keyboard Bezel	\$38	\$72	\$75		
Touchpad	\$108	\$21	\$54		
Keyboard/ Keyboard Bezel/ Touchpad assembly				\$104	
Keyboard/ Keyboard Bezel assembly					\$83
LCD	\$238	\$130	\$256	\$277	\$329
LCD Back Cover	\$49	\$59	\$75	\$61	\$76
DC Charging Port			\$25		
Motherboard	\$395	\$160	\$200	\$300	\$608
Webcam	\$25	\$20	\$33	\$50	\$61
Battery (when damaged due to neglect)	\$118	\$108	\$95	\$99	\$99
Cosmetic damage including stickers and indelible marker†	\$45	\$45	\$45	\$45	\$45
Asset tag and/or serial number tag defaced or removed	\$50	\$50	\$50	\$50	\$50
Repair Fee§	\$35	\$35	\$35	\$35	\$35

*If the assessed damage to the device is greater than or equal to 50% of the cost to replace the device, then the student will be charged for the replacement cost of the device. The various ports and the power button are part of the motherboard. In some instances, the motherboard is more than 50% of the cost of the device. The full replacement fee will be assessed if any of the various ports or the power button are damaged and the motherboard fee is more than 50% of the full replacement fee.

†If the student is charged for the replacement cost of the device, there is no separate charge for the power adapter/cord. The power adapter and cord are included with the new device.

‡If the stickers or marker cannot be removed, then the parent/guardian is responsible for the parts that need to be replaced to restore the device to a clean condition.

§Assessed once per incident. Not assessed for full replacement or power adapter/cord replacement.

TERM of SERVICE

Each year, parents/guardians will be required to sign the *York County School Division – Student/Parent Technology Usage Form*. This form commits you and your student to complying with the YCSD Acceptable Use Policy (AUP), allows your student to access network resources including the internet, and allows a parent/guardian to authorize their student to receive and use a YCSD-issued 1:1 device among other things. If the parent/guardian fails to sign the *York County School Division – Student/Parent Technology Usage Form* annually, the school will revoke any previously-issued device.