

Finalsite Chat for Students

Getting Started

[Chat for students: Get started with Finalsite Chat – Finalsite Support](#)

Step 1: Chat via App or Web Browser

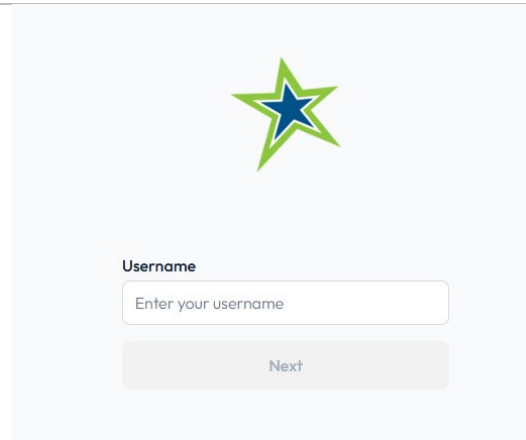
Download the YCSD app on the [App Store](#) or [Google Play](#)

OR

Open a browser and go to
<https://ycsd.yorkcountyschools.org/fs/chat>

Step 2: Get logged in

Enter you YCSD email address and follow single sign-on prompts

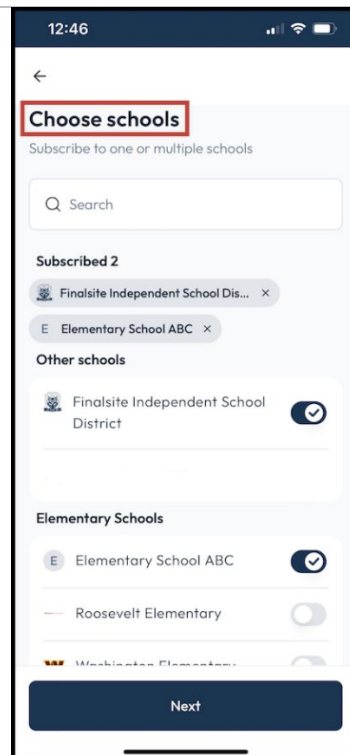


Username

Next

Select your preferences (initial setup)

- Select your language
- Choose school(s) to subscribe to
- Select to allow notifications
- Subscribe to mailing lists



12:46

←

Choose schools

Subscribe to one or multiple schools

Subscribed 2

Finalsite Independent School Dis... x

E Elementary School ABC x

Other schools

Finalsite Independent School District

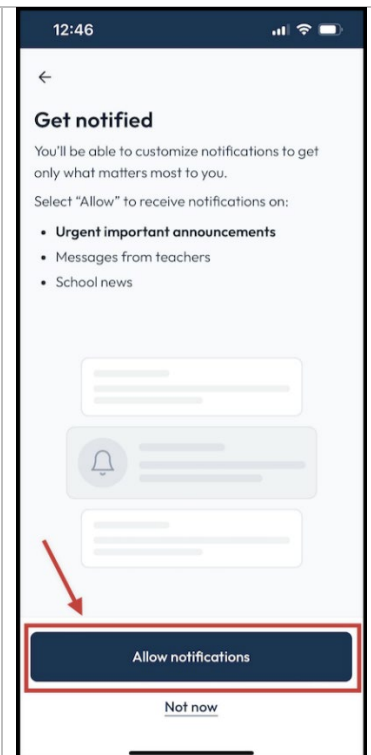
Elementary Schools

E Elementary School ABC

Roosevelt Elementary

Webster Elementary

Next



12:46

←

Get notified

You'll be able to customize notifications to get only what matters most to you.

Select "Allow" to receive notifications on:

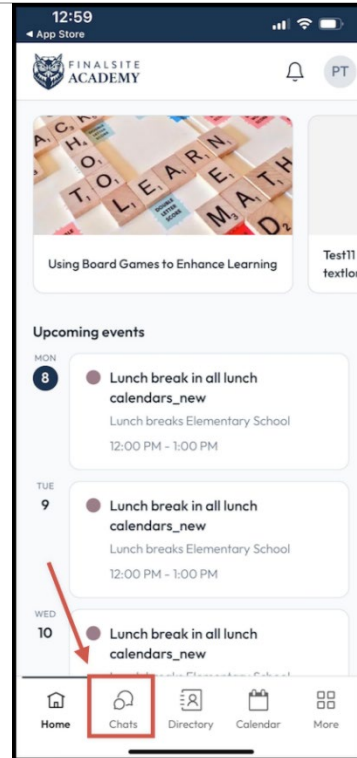
- Urgent important announcements
- Messages from teachers
- School news

Allow notifications

Not now

Step 3: Navigate to Chats icon in bottom toolbar (App Only)

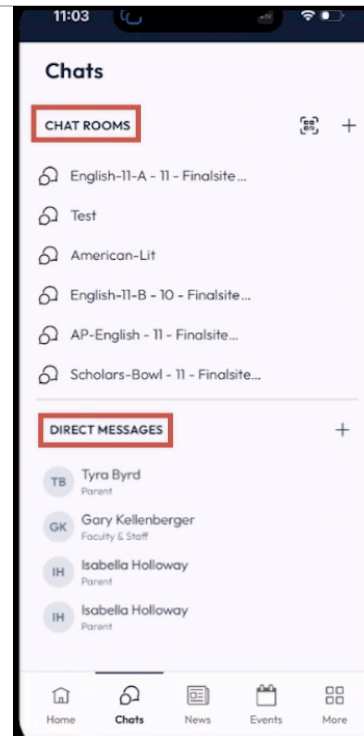
Once you are logged in to your mobile app, find the **Chats** icon in the bottom toolbar. Click to open and start chatting.



Step 4: Chat home screen

The chat home screen is where it all begins.

- **Chat rooms** you have been assigned to are in the top half of the screen.
- **Direct Messages** are in the bottom half.



Sending Messages

[Chat for students: Connect and collaborate with school staff – Finals Site Support](#)

[Video Tutorial: Chat in a chat room](#)

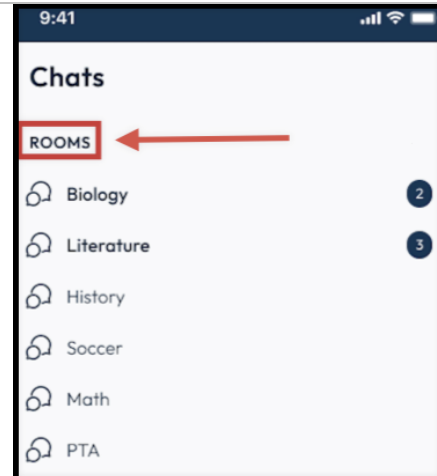
[Video Tutorial: Communicate with Direct Messages](#)

Chat in a chat room or direct message

The top half of your chat screen in your mobile app includes a list of all the chatrooms in which you are a Chat Participant.

Click to read messages in chat rooms with a notification bubble next to them. This means you have Unread Messages.

The bottom half of the chat screen in your mobile app includes a list of direct messages.



Once inside a room or direct message, start a chat message by typing text into the Message box at the bottom.

- Upload from Photo Library, Take a Photo or Video, and/or Choose Files.
- Format your text.
- Click the send icon to share this message with the chat room.

